

## Author Guidelines

The editors welcome contributions to CONNECT: The World of Critical Care Nursing covering any aspect of critical care nursing practice, research, education or management.

### CONNECT is an on-line publication:

- Articles will only be accepted by email
  - All correspondence will be by email
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### Content of contributions

Critical care nursing is defined as the whole spectrum of skills, knowledge and attitudes used by practitioners in any setting where adults or children are experiencing acute and critical illness. Such settings include general and specialist hospitals, and the community. Critical care covers many specialities, such as intensive care, surgery, medicine, cardiac care, renal care, and neuroscience nursing.

**Connect** is an international, peer-reviewed journal.

The main purpose of Connect is to share good practice, so primarily the editors welcome articles that contribute to the development of clinical practice.

Articles may be submitted in one of a number of categories:

**Main category** - Descriptions of developments in critical care nursing practice, management or education.







### Other categories:

- Literature reviews
- Reflections/narratives on practice
- Analysis of topical issues in critical care nursing
- This is my unit
- Research reports
- Meeting/conference reports
- Letters
- News items

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## Submission of articles

Enquiries about submission of articles should be made by E-mail by clicking on one of the editors below:

- Paul Fulbrook 
- Birte Baktoft 
- Sek Ying Chair 
- Pat Moloney-Harmon 
- Karl Øyri 
- Ged Williams 

Articles for publication in Connect are only accepted electronically. They may be submitted via the **Connect website** or directly by **email** or directly to one of the editors above.

### Electronic Format:

- All contributions must be sent electronically, with the email message heading: 'Article for Connect'
- All articles must be prepared using Word software
- The Word file of the article must be clearly labelled with the name of the first author

**Word limit** - There is normally an upper limit of 5000 words for an article. There is no lower limit.

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### Presentation requirements

- Double-spaced lines
- A4-size paper with wide margins
- Page numbers
- All figures and tables must be labelled, and should be referred to in the main text
- Electronic photographs are accepted. For example, jpeg or bitmap files, but must be high resolution files of at least 300 dpi
- Harvard style references are required (see below)

*Articles submitted with a different reference style will be returned immediately to the author(s) for correction and re-submission.*

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## Article format

**Language** - The language and spelling is English (UK).

Articles will not be rejected on the basis of poor use of English language. Wherever possible the editors and associate editors undertake to support writers to write more fluently.

**Title Page** - This should include:

- The title of the article
- The author(s) full name(s), qualifications, job title(s), place of work, and country
- An email address for correspondence (to be published if paper is accepted)
- A statement that, in the event of publication, assigns the copyright of the article to Connect Healthcare Publishing
- A declaration that the article is the sole work of the author(s)

**Summary** - Articles should start with a summary, of 4-6 bullet points, that briefly describes the main elements of the paper.

**Key words** - Authors should provide 4-6 key words that relate to the article. These will be used as search terms when the article is archived.

**Writing in the first person** - Where it is appropriate, for example when describing personal experience, authors are encouraged to write in the first person.

**Reference style** - A modified Harvard System (author date) is requested, as in the following examples:

### **In text citations:-**

When an author is cited in text their surname and the year of publication should appear in brackets, separated by a comma e.g.

The cow jumped over the moon (Smith, 2007).

When more two authors are cited in text, both surnames should be given using an ampersand (&) and followed by a comma before the year in brackets e.g.

The little dog laughed to see such fun (Jones & Brown, 2007).

When more than two authors are cited in text, only the surname of the first author should be given followed by et al., followed by the date in brackets e.g.

And the dish ran away with the spoon (Bloggs et al., 2007).

When a single author's name is used within the text, the citation should be followed by the year in brackets e.g.

Smith (2007) stated that the cow jumped over the moon.

When two authors' names are used within the text, they should be separated by the word 'and', followed by the year in brackets e.g.

Jones and Brown (2007) noted that the little dog laughed to see such fun.

When more than two authors are used within the text, only the surname of the first author should be given followed by et al., followed by the year in brackets e.g.

Bloggs et al. (2007) reported that the dish ran away with the spoon.

If a direct quote is given, speech marks must be used to indicate the quote exactly and the page number of the quotation must also be cited e.g.

Smith (2007 p.3) stated, "The cow jumped over the moon."

**Reference lists** - Articles should be listed in alphabetical order, followed by date order for an author of the same name e.g.

- Brown A (2006). XXXX
- Brown P (2006). XXXX
- Brown P (2007). XXX
- Orange S (2003). XXX
- Pink P (2004). XXX

If there is more than one article by the same author(s) in a single year, they should be listed a, b, c et cetera according to the order in which they are cited in the main body of the text e.g.

Brown (2007a) noted that the cow jumped over the moon. In a later publication he observed that the little dog had laughed to see such fun (Brown, 2007b). Following an extensive review of the literature it was concluded that the dish had often run away with the spoon (Brown, 2007c).

This is the same order that they should appear in the reference list (irrespective of the chronological order in which they were published) e.g.

- Brown A (2007a). XXX
- Brown A (2007b). XXX
- Brown A (2007c). XXX

**Journal article** - The title of a journal should be written in full, followed by the volume number, the issue number (in brackets) followed by the page numbers written in full e.g.

Jones J, Wong C, Shoemaker C (2000). Which critical care journal is best? Connect: The World of Critical Care Nursing 5 (3), 267-272.

**Book chapter** - The title of the chapter and the title of the book should be written in full e.g.

Jones T, Wong J (1992). Writing for Publication, In: Hoover JE, Clinton W, Bush G (eds.), Principles of Dissemination, Volume 2. New York: Political Publishing.

**Book** - The title of a book should be written in full e.g.

Stephens ON, Rocket ER (1986). Early Inventions. London: Blackpuddle Scientific.

**Internet site** - Connect Healthcare Publishing (2007). Guideline for authors [online]. Available at:

<http://en.connectpublishing.org/submission.php> Accessed 05 May 2007.

#### **Ethical principles:**

- Writers are assumed to have followed sound ethical principles and to have preserved anonymity and confidentiality of patients, clients and staff
- The use of gender neutral terms is encouraged
- A statement regarding ethical approval must be made within all research articles

#### **Copyright:**

- It will be assumed that articles submitted for consideration have been submitted exclusively to Connect: The World of Critical Care Nursing
- The editors retain the right to make minor modifications and edits in the manuscript
- Where figures or other illustrations are reproduced, permission must be obtained by the author from the original publishers and authors. In such cases, an additional declaration that permission has been obtained must be included on the title page of the article
- Papers that have been accepted for publication will become the copyright of the journal

**Proofs** - Once an article has been accepted for publication, a proof copy in 'pdf' format may be supplied to the corresponding author for checking. Only minor corrections/modifications may be made at this stage.