



WORLD FEDERATION OF CRITICAL CARE

Press Release Process

1. Submit idea/complete Press Release form to Communication Committee
2. Communication committee to review/clarify any questions/make changes/approve
3. Once approved by the communication committee, press release will be saved as a pdf
4. pdf will be sent to the secretary to distribute to the membership
5. press release will be uploaded onto the website

Social Media Process

1. Tweets/posts can be posted by any member of the BOD but approval by the social media group should occur first
2. If the communication group does not reply to approve/disapprove within 48 hours the tweet/post can go out without approval